

## **PPEC Health and Safety Policy**

The staff at PPEC will do everything possible to help students stay healthy. Please do NOT send your child to school if he or she is not feeling well. We are a small school, and students will be working closely together. If your child should be injured or become ill while at school, we will call you right away, so you can take your child home.

Please inform a PPEC staff member if your child has any medical conditions, which may be aggravated by being outdoors. It is especially important for teachers to know if your child suffers from severe allergic reactions to insect bites, or from asthma, which may be brought on by pollen, plants, weather, or exertion.

Additional information can be found by reviewing d49's procedure, [Student Health Services, and Records](#).

### **Student Health**

The purpose of the school health program shall be to supplement the efforts and guidance of parents/guardians to raise student awareness of the benefits of regular health care.

The objectives of the school health program are to:

1. Promote good health habits among students.
2. Stimulate a sanitary and healthful environment in schools.
3. Assist in the identification and referral to appropriate health care providers for medical, psychological, and physical needs.

### **Emergency Contact Info**

It is vital every student has current emergency phone numbers on file where parents can be reached. Please designate an individual for the school to call in the event of an emergency if a parent cannot be reached. It is the parent's responsibility to contact the school Registrar in a prompt manner if your address, phone, or the name and phone of the person you want us to contact in an emergency changes during the school year. Please ensure expedient and proper care for your child by keeping your work and home telephone numbers current in the school office. These updates can be done through your parent portal.

### **Emergency Exit Drills**

Safety drills will be conducted throughout the school year. Please remind your student the importance and purpose of these drills are to ensure the safety of all students, staff, and visitors, and appropriate behavior is expected at all times.

### **Child Custody**

If anyone other than a custodial parent will be picking up your child, we need to have a written note from a custodial parent giving permission for the child to go with that adult if they are not listed as a contact person in our school database.

In most cases, when parents are divorced, both parents continue to have equal rights where their children are concerned. If you have a court order limiting the rights of one parent in matters of custody or visitation, please bring a copy to PPEC. Unless your court order is on

file with us, we must provide equal rights to both parents.

### **Accidents, Illness, and Injuries**

If a student is injured, it shall be his/her responsibility to inform a teacher or the office of the injury as soon as it occurs. Head injuries and serious illnesses at school will be reported to parents. Minor injuries and "not feeling well" may not warrant a phone call home. If home contact is needed, an attempt to contact parents/guardians will be made first. If there is no response, the emergency number will be called, followed by the hospital if necessary.

Please allow efficient communication by keeping your work, cell and home telephone numbers current in the school office. At any time the school deems necessary, we will call 911 emergency services.

### **Medication Policy (JLCD)**

PPEC follows Colorado state laws regarding administering medication during school hours. PPEC shall not administer prescription or nonprescription medications to students unless the appropriate administration cannot reasonably be accomplished outside of school hours and the student's parent/guardian is not available to administer the medication during the school day.

Nonprescription, over-the-counter medications will require the same authorization from the physician and parent/guardian as prescription medications. The only exception to this will be the use of cough drops and throat lozenges brought to school with written authorization by the parent/guardian.

Parents are encouraged to administer medication to their children outside of school hours if at all possible. Medication may be administered to students only by school personnel whom a registered nurse has trained and delegated the task of giving such medications. For purposes of this policy, the term "medication" includes both prescription medication and nonprescription medication. The term nonprescription medication includes but is not limited to over-the-counter medications, homeopathic and herbal medications, vitamins and nutritional supplements.

Additional information can be found by reviewing d49's policy, [Administering Medicines to Students](#).